



सत्यमेव जयते

कार्यालय प्रधान मुख्य आयकर आयुक्त,

आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकर शिखर / 10<sup>TH</sup> Floor, Income Tax Towers,

ए.सी.गार्ड्स, हैदराबाद / AC Guards, Hyderabad – 500 004.

टेलि.नं./Tel. No. 040 – 23425474, फैक्स /Fax 040-23241427

F. No. Pr.CCIT/AP & TS/Estt/Circulation/2023-24

Date: 27.10.2023

**TRAINING CIRCULAR**

**विषय/Sub:** Residential training programme on “ Project Management and Financial Management” from 20.11.2023 to 24.11.2023 at Port Blair – Request for Nominations - reg.

**संदर्भ/Ref:** Email received from Director (Economic Services) National Productivity Council (NPC), New Delhi, dated: 06.10.2023.

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Please refer to the above.

National Productivity Council, New Delhi is going to conduct NPC Residential Training Programmes on “**Project Management and Financial Management**” from 20.11.2023 to 24.11.2023 at Port Blair. The Participation fee for training program is Rs. 55,500/- for Residential Participants and Rs. 42,000/- for Non-Residential Participants. GST @ 18% per participant is applicable on Participation fees.

In this connection, I am directed to forward herewith the letter received from Director (Economic Services), National Productivity Council, New Delhi, on the captioned subject, containing the salient features of course and mode of registration, for information and circulation.

भवदीय/Yours faithfully,

  
(थंबा महेंद्र/THAMBA MAHENDRA)

आयकर उपायुक्त (मुख्या.)(प्रशा.)

Dy. Commissioner of Income Tax  
(Hqrs)(Admn.),

कार्या. प्रमुआआ, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

O/o.Pr.CCIT, AP&TS, Hyd.

संलग्न/Encl: उपरोक्त/As above.

To

All the Heads of Offices, AP & Telangana Region.

To be uploaded on the website [www.incometaxhyderabad.gov.in](http://www.incometaxhyderabad.gov.in)

Subject: Fwd: NPC Residential Training Program on "Project Management & Financial Management" at Port Blair, A & N (Nov. 20-24, 2023) -- Request for Nominations

To: "Hyderabad CIT (ADMIN & TPS), Hyderabad" <hyderabad.cit.admin.tps@>

भारत सरकार/GOVERNMENT OF INDIA  
वित्त मंत्रालय/MINISTRY OF FINANCE  
आयकर विभाग/Income Tax Department

66 OCT 2023

Date: 10/06/23 05:51 PM

From: "hyderabad.pccit" <hyderabad.pccit@incometax.gov.in>

Off. of the Joint Commissioner of Income Tax  
Andhra Pradesh & Telangana  
10th Floor, C Block Income Tax  
A.C. Guards, Hyderabad - 500 001

----- Original Message -----

From: Rajesh Sund <rajesh.sund@npcindia.gov.in>

Date: Oct 6, 2023 5:48:53 PM

Subject: NPC Residential Training Program on "Project Management & Financial Management" at Port Blair, A & N (Nov. 20-24, 2023) -- Request for Nominations

To: hyderabad.pccit@incometax.gov.in

Add CIT(HO) (AR)

**Sub: NPC Residential Training Program on "Project Management & Financial Man: at Port Blair, A & N (Nov. 20-24, 2023) -- Request for Nominations**

Sir/Madam,

*National Productivity Council (NPC) is pleased to announce a Residential Training Programme on "Financial Management" at Port Blair during Nov 20-24, 2023.*

*Project Management is a professional discipline with a body of knowledge and a specific set of skills and Management is the process of planning, organizing, controlling, and monitoring resources. These organization to assess the crucial link between implementers, beneficiaries, and decision-makers by pro showcasing project progress thereby contributing to transparency as well as accountability.*

*The Residential Training Program has been designed with conceptual deliberations, case study group discussions for executives/officials of Central & State Governments, Public Sector Undertakings, Enterprises, Academic Institutions, Co-operatives, Corporations, Financial Institutions & NBFCs Organizations, Skills Strengthening for Industrial Value Enhancement (STRIVE), Associations Administrative and Financial Capabilities.*

*Participation fees in each Programme is Rs. 55,000/- for Residential Participants and Rs. 42,000/- for Participants. GST @18% per participant is applicable on Participation fees.*

*We are sure that your organization would find the Training Programme immensely useful. We request you to take this opportunity and nominate officials to participate in the Residential Training Programme.*

*Please confirm the participations latest by Nov 04th, 2023. Please feel free to contact us in case of any queries.*

**Thanking you and looking forward to receiving nominations.**

**Yours faithfully,**

(Rajesh Sund/राजेशसुण्ड)

Director (Economic Services)/निर्देशक (इकनॉमिकसर्विसेज)

और/and कार्यक्रमसंचालक/Program Coordinator

राष्ट्रीयउत्पादकतापरिषद/ National Productivity Council

नईदिल्ली - ११०००३/ New Delhi - 110003

दूरभाष - ०११-२४६०७३०३/८७९९७८४७१५

Phone -011-24607303/8799784715

Email: rajesh.sund@npcindia.gov.in

1 for circulation

For accompanying spouse and/or children (in the age group of 5 to 12 years), the tentative charge and Rs.8,400/- respectively for the entire duration, payable directly to the hotel by the participant.

## 7. PAYMENT DETAILS

Programme fee inclusive of GST to be paid in advance and proof of payment to be attached along form.

- **ECS Payment Details:** Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026 IFSC Code. IOBA0000265
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable :
- In case of ECS Payment, the payment details should be intimated accordingly along with UTR
- Programme Fees per Participant plus GST to be paid in advance.
- NPC'S PAN No: AAATN0402F, NPC'S GSTIN: 07AAATN0402F1Z8

## 8. HOW TO APPLY

Please fill the following details of Nominated Participants

| S. No | Name of Delegate | Designation | Years of Experience | Mobile No. | Email ID |
|-------|------------------|-------------|---------------------|------------|----------|
| 1     |                  |             |                     |            |          |
| 2     |                  |             |                     |            |          |
| 3     |                  |             |                     |            |          |
| -     |                  |             |                     |            |          |
| -     |                  |             |                     |            |          |

### Details of Nominating Authority:

Name:

Designation:

Organization:

Address

Contact Number:

Email ID:

Signature

Details of Proof of payment of Programme fee (RTGS / NEFT Details; Cheque, DD):

Also provide GST No. of Organization/Institution along with DD/Cheque or details of UTR No. to including GST @18%

➤ Nominations may be sent to the following address:

**Shri Rajesh Sund**  
**Director (ES), NPC**  
**Faculty & Programme Coordinator**  
**Ph.91-11-24607303/8799784715**  
**Email: rajesh.sund@npcindia.gov.in**

➤ **Last date for Receiving of nominations: 04-11-2023**

Arrow: Pentagon: Forthcoming Residential Training Programs

| <b>PROGRAMME</b>  | <b>DATES</b>           |
|---|------------------------|
| <b>Stress Management and Strategic Financial Planning for Organizational Excellence</b> | <b>Dec 18-22, 2023</b> |
| <b>Public Procurement Management and Financial Management</b>                           | <b>Jan 15-19, 2024</b> |
| <b>Effective Office Administration and Financial Management</b>                         | <b>Feb 19-23, 2024</b> |
| <b>Contract Management and Financial Management for Organizational Excellence</b>       | <b>Mar 18-22, 2024</b> |